



2020 MENTORING KEYS SCHOLARSHIP

APPLICATION GUIDELINES

Please have all documents and answers to the questions ready to upload before entering the information. This application does not have a save feature. Any information placed on this form will not be saved if you end your session before completing. Successful applications must meet the following criteria to qualify:

- U.S. citizen or permit to work in the U.S.
- Currently enrolled as a full-time student at an HBCU when applying for program.
- Holds classification as a sophomore student majoring in a business related discipline (accounting, finance, banking, economics, or other discipline)
- Possess a minimum Grade Point Average of 3.0 on 4.0 scale
- Participate in ongoing regular check-in with Mentoring Keys Advisory Panel during junior and senior years
- Have permanent residence in KeyBank service area.

In addition, you are required to obtain two letters of recommendation and an academic transcript (each in sealed envelopes). These items must be mailed to our offices, in one large envelope, and be received no later than March 23, 2020.

Please feel free to print the sample application as a reference before completing your application on-line.

BEFORE YOU BEGIN

You should have the following documents ready for upload before you begin this application:

Resume (optional): *if you plan to upload your resume, please have the document available on your device to upload under the "Skills Training" section*

Essay Questions: Please prepare an essay response to the following questions in advance and upload each response to the corresponding question on the application. Be sure that your essay has one-inch margins on all sides, is double-spaced, typed in Times New Roman 11-12 pt. font, does not exceed 2 pages, and includes your name and essay title in the header. Essay question number four (4) is optional.

- **Essay 1:**
How will your college education benefit your life, and possibly impact the lives of others?
- **Essay 2:**
In your opinion, what is the most pressing business issue facing the United States? Your essay should address the significance of the issue you have identified and your recommendations to address the problem.
- **Essay 3:**
Why did you choose to attend a Historically Black College and University? Please share thoughts about your experience at an HBCU.
- **Essay 4: (Optional)**
Is there anything about yourself (educational, personal and/or professional) that you would like the selection committee to consider when reviewing your application?

The Mentoring Keys Scholarship is made possible by a generous donation from the KeyBank Foundation.



Mentoring Keys Scholarship Application

General Information

Last Name

First Name

Middle Name

Date of Birth

Street Address

City

State

Zip+4

Current Home Phone

Mobile Number

Email Address

Permanent Address (Please leave blank if same as above):

Street

City

State

Zip +4

Citizenship

Are you a U.S. Citizen (yes) (no)

If you are not a U.S. Citizen by birth, please indicate:

Birth Citizenship

Date of Naturalization

Place of Naturalization

Are you legally eligible to work or study in the U.S.?

Visa Type
Date of Expiration

Academic Background

Currently enrolled at (must be an HBCU)

Expected Graduation Date

Major(s)

Minor(s)

Current Classification

Grade Point Average

Campus Involvement/Co-Curricular Activities

List the campus organizations in which you hold membership

List Offices Held and/or Committee Member Role

Special Skills or Training

Please use the space below to identify special skills, including foreign language skills or specialized training you would like to bring to our attention.

Skills and Training

PLEASE UPLOAD YOUR RESUME (OPTIONAL)

Community Service

Tell us about your involvement in the community. How are you involved in providing community service to help others?

Essay Questions

Please provide an essay response for the first three (3) questions below. Be sure that your essay pages have one-inch margins on all sides, is double-spaced, typed in Times New Roman 11-12 pt. font, does not exceed 2 pages, and includes your name and essay title in the header. Essay question number four (4) is optional.

Essay 1: How will your college education benefit your life, and possibly impact the lives of **others**?

Upload

Essay 2: In your opinion, what is the most pressing business issue facing the United States? Your essay should address the significance of the issue you have identified and your recommendations to address the problem.

Upload

Essay 3: Why did you choose to attend a Historically Black College and University? Please share thoughts about your experience at an HBCU.

Upload

Essay 4: (Optional) Is there anything about yourself (educational, personal and/or professional) that you would like the selection committee to consider when reviewing your application?

Upload

Letters of Recommendation

In order for an application to be considered complete, two letters of recommendation must be submitted. At least one letter of recommendation must be written by a dean, department chair, academic advisor, or employer. Letters must be on official letterhead, state the recommender's title, and provide contact information.

Tips for Submitting Strong Letters of Recommendation:

1. Ask for the letter of recommendation early because your recommender must give you the letter for submission to include with your supporting documents; letters of recommendation and your transcript(s) must be sealed when given to you; you must submit your recommendation letters and transcript(s) in one envelope and mail to be received by the deadline date of March 23, 2020. Supporting documents received directly from the recommender/institution will not be considered.
2. Ask your recommender to address your academic achievement, leadership ability, campus involvement, personal attributes, as well as other skills and assets that you possess.

3. Ask your recommender to include an assessment of your interpersonal skills, written and oral communication skills, professionalism, and your ability to work autonomously or in groups.

Send your letters of recommendation and transcripts in one envelope/package to:

**Mentoring Keys Scholarship Program
Delta Research and Educational Foundation
1703 New Hampshire Avenue, NW
Washington, D.C. 20009**

ALL INFORMATION MUST BE RECEIVED BY THE DEADLINE DATE OF MARCH 23, 2020. NO EXCEPTIONS.

Additional Information

How did you learn about the Mentoring Keys Scholarship Program? Please check all that apply.

The Delta Research and Educational Foundation (DREF) website

E-Alert from DREF

DST Regional Website

Facebook

Twitter

Search Engine (Provide name)

Newspaper/Magazine/Newsletter (Provide name)

Another website

Email

Word-of-Mouth

Other (Please provide detail)

Have you ever been convicted of a crime other than a minor traffic violation? If yes, please explain.